



## New Jersey Department of Children and Families Policy Manual

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|-------------|-----------|--|-----------------|
| Manual:     | CP&P      | Child Protection and Permanency  | Effective Date: |
| Volume:     | X         | Forms  |                 |
| Chapter:    | A         | Forms  | 9-8-2010        |
| Subchapter: | 1         | Forms  |                 |
| Issuance:   | 10.6fc(A) | <b>CP&amp;P Form 10-6fc Attachment, Financial Need Redetermination</b> |                 |

Click here to view or print a blank CP&P Form [10-6fc\(A\)](#) Attachment, Financial Need Redetermination

### WHEN TO USE IT

The CP&P Form [10-6fc](#) Attachment is used by the Title IV-E Reviewer to document whether or not every child initially certified as eligible for Title IV-E/FC continues to meet the financial need eligibility requirement. It is designed to be manually completed and attached to the CP&P Form [10-6fc](#), Title IV-E Foster Care Eligibility Redetermination.

Note: CP&P Form [10-6fc](#) is completed in NJ SPIRIT; CP&P Form [10-6fc](#) Attachment is not completed in NJS at this time.

### HOW TO USE IT

The Title IV-E Reviewer completes the CP&P Form [10-6fc](#) Attachment before checking the appropriate box in Section 5, Financial Eligibility, in CP&P Form [10-6fc](#).

The financial need redetermination is a two-step process:

- The child's income is first compared to 185% of the foster care need standard. This is a separate standard than the standard used for the initial determination, and is based on the cost of the child's care.
- In the second step, the Asset Test, the child's resources are considered against a set limit.

A blank version of the form may be printed through the computerized Forms Manual (1-10) or the New Jersey SPIRIT policy manual link.

Attach the completed 10-6fc Attachment to CP&P Form [10-6fc](#), Title IV-E Foster Care Eligibility Redetermination.

See policy [CP&P-IX-F-1-600](#), Title IV-E Foster Care, Kinship Guardianship, and Adoption Assistance, for Title IV-E eligibility requirements and exceptions.

## **TIPS FOR COMPLETING THE FORM**

### **IDENTIFYING INFORMATION**

Enter NJS case identifying information, as indicated.  
Enter the year of the eligibility redetermination.

### **CHART FOR PERIOD UNDER REVIEW FOR THIS REDETERMINATION**

- Column A: Enter the months and years which represent the period under review for this redetermination.
- Column B: Enter the amount of earned income and sources. If the amounts vary month to month, enter the amount in the corresponding month. Note that the earned income of a full-time student is not counted, nor are SSI benefits.
- Column C: Enter the amount of unearned income and sources. If the amount varies month to month, enter the amount in the corresponding month.
- Column D: Add the amounts from columns B and C and enter the sum in Column D. This represents the total amount of earned and unearned income.
- Column E: Multiply the child's cost of placement by 1.85 to determine 185% of the Foster Care Need Standard for each month in which the child has income. Enter the results in Column E.
- Column F: Enter total value of significant physical assets, such as a car, second home, etc.

### **Step 1: 185% Foster Care Need Standard (FCNS)**

The 185% FCNS is used to determine continuing financial need. To determine if the child continues to meet the financial eligibility requirement, the Reviewer looks at the total countable income of the child (Column D) and 185% of the child's cost of placement (Column E). If the total countable income is higher than 185% of the cost of placement in any period, the child under review is not eligible for that period.

YES: The child is eligible for the entire review period; continue to Step 2.

NO: The Reviewer lists the months in which the child is not claimable in this section:

- If claimable for any month during the review period, continue to Step 2, Asset Test.

- If not claimable for any month during the review period, STOP HERE, and return to the financial eligibility section in the NJS application and check the appropriate box or select the appropriate radio button.

## **Step 2: Asset Test**

The final step in determining financial eligibility is the Asset Test. Note that the Asset Test need only be completed if the child meets the 185% Foster Care Need Standard for at least one month during the review period.

If the total available assets in Column F are less than \$10,000, the child meets the Title IV-E financial eligibility requirement. If the assets are more than or equal to \$10,000, the child is not claimable for Title IV-E benefits for those months in which the child's assets were at or over the \$10,000 limit. The Reviewer lists the months in which the child is not claimable in this section.

YES: The child is eligible for the entire review period; continue to the Title IV-E Reviewer Notes section.

NO: The Reviewer lists the months in which the child is not claimable in this section:

- If claimable for any month during the review period, continue to the Title IV-E Reviewer Notes section.
- If not claimable for any month during the review period, STOP HERE, and return to the financial eligibility section in the NJS application and check the appropriate box or select the appropriate radio button.

## **TITLE IV-E REVIEWER NOTES REGARDING INCOME/ASSETS AND SOURCE OF INFORMATION**

The Reviewer uses this section to document where he or she obtained information about the child's income and assets.

### **DISTRIBUTION**

- |          |   |  |
|----------|---|--|
| Original | - | Title IV-E Eligibility and Determination Unit file |
| Copy     | - | Child's case record (file in "financial" section)  |
| Copy     | - | Local Office IV-E file                             |